

PERFORMANCE MEASUREMENT TOOL

Local Law Enforcement Services Program

Technical Assistance Workshop

For

LLES Subgrantees

March 6th & 8th, 2012



Agenda

- I. Welcome and Logistics – Crystal Crews**
- II. Overview of PMT System – Crystal Crews**
- III. Live Step-by Step Demonstration– Crystal Crews**
- IV. Questions and Answers - Staff**



Why Report To CJCC?

- **Required by the Bureau of Justice Assistance (BJA)**
- **End results:**
 - **Assess project performance**
 - **Provide appropriate technical assistance**
 - **Justify continued funding**



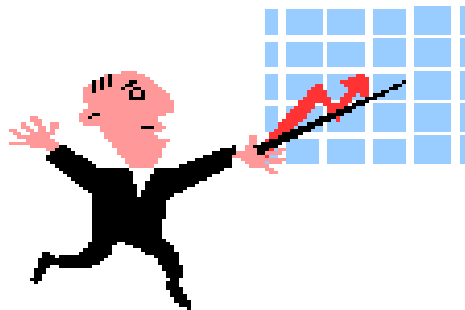
Programmatic Reports

- **Timeline for reporting grant activity:**
 - **Reporting period is January 1st - June 30th.:**
 - **January 1st -March 30th due April 10th**
 - **April 1st -June 30th due July 10th**



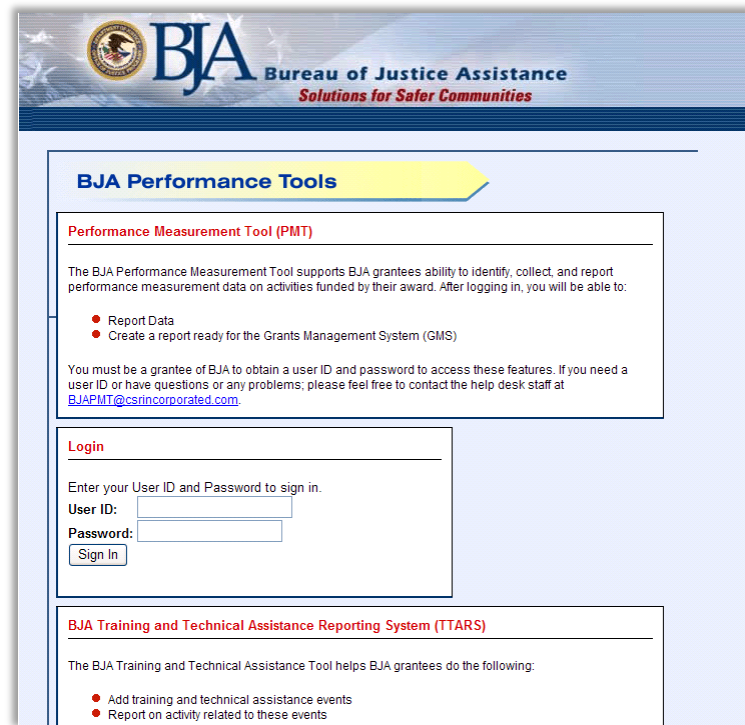
Programmatic Measures

- Located at <http://cjcc.ga.gov>
- Provided for data collection purposes



How is data submitted?

- Performance Measurement Tool (PMT)
New on- line reporting system



The screenshot displays the BJA Performance Tools website. At the top, the BJA logo is accompanied by the text "Bureau of Justice Assistance" and "Solutions for Safer Communities". Below this, a yellow banner reads "BJA Performance Tools". The main content area is divided into three sections:

- Performance Measurement Tool (PMT)**
The BJA Performance Measurement Tool supports BJA grantees ability to identify, collect, and report performance measurement data on activities funded by their award. After logging in, you will be able to:
 - Report Data
 - Create a report ready for the Grants Management System (GMS)You must be a grantee of BJA to obtain a user ID and password to access these features. If you need a user ID or have questions or any problems; please feel free to contact the help desk staff at BJAPMT@csrincorporated.com
- Login**
Enter your User ID and Password to sign in.
User ID:
Password:
- BJA Training and Technical Assistance Reporting System (TTARS)**
The BJA Training and Technical Assistance Tool helps BJA grantees do the following:
 - Add training and technical assistance events
 - Report on activity related to these events



General Award Information

General Award Information - Windows Internet Explorer

https://www.bjaperformancetools.org/subgrant.cfm?subgrantdetailid=14854&btn1=1

File Edit View Favorites Tools Help

General Award Information

OFFICE OF JUSTICE PROGRAMS
BJA BUREAU OF JUSTICE ASSISTANCE

Information & Resources Profile Awards Help Log Out

Subrecipient: Test for Webinar Program: ARRA JAG Reporting Period: Jan - Mar 10 Subgrant ID: 882-6-333 Amt: \$500,000

RECOVERY ACT

General Award Information

All fields are required for projects operational during the reporting period. After you have entered the requested information about this subgrant, use the button at the bottom of the screen to save your information.

General Award Information

Was the project operational during the reporting period January 1, 2010 - March 31, 2010? [\[Click for Definition\]](#)

☒ Yes
☐ No, no activity occurred during the period and no funds were expended.

Federal Congressional District:

GA **At-Large (00)** **Current Selection:** GA-00

☐ 01
☐ 02
☐ 03
☐ 04

Click <http://www.house.gov> to use the zip code(s) of the area(s) served by the project to determine the Federal Congressional District (s).

Please specify the implementing organization type:

☐ State Agency
☐ Tribal Government
☒ Unit of Local Government
☐ Other

If other, please specify the implementing organization type:

Is the implementing organization a faith-based program? Organizations nationwide may self-define themselves as faith-based organizations.

☐ Yes ☒ No

Is the implementing organization a community-based program? BJA defines community-based programs as found in statute 42 U.S.C. § 3791(a)(11): neighborhood or community-based organizations as "organizations, including faith-based, are representative of communities or significant segments of communities."

☐ Yes ☒ No

Do you use JAG funds for Task Force Activities?

☐ Yes ☒ No



Purpose Areas

- **Law Enforcement Programs**
 - Include drug task forces, gang task forces, and other policing efforts
- **Prosecution and Court Programs**
 - Programs which improve response to violent crime through prosecution and adjudication of offenders
- **Prevention and Education Programs**
 - Projects which address safety concerns of law enforcement, emergency personnel, and the public



Purpose Areas (cont'd)

- **Corrections and Community Corrections Programs**
 - Include residential and aftercare programs for offenders
- **Drug Treatment Programs**
 - Include drug courts, substance abuse counselors, and other services aimed at substance-abusing offenders



Purpose Areas (cont'd)

- **Planning, Evaluation, and Technology Improvement Programs**
 - Projects aimed at updating computer equipment, records management systems, or other components of the criminal justice system
- **Crime Victim and Witness Programs**
 - Include victim advocacy, victim notification, and witness programs



Purpose Area Selection

Purpose Area Selection

Award Information saved.

Select each Purpose Area applicable to your grant award and indicate the amount of funds allocated for that Purpose Area. Any funds reported only represent an estimate of dollars allocated or used for activities covered by this grant award.

Award Summary	Subaward Number	Amount of Subaward	Project Period
City of Adel	B10-8-039	\$10,000	January to June 2012

Purpose Area	Amount Allocated
<input checked="" type="checkbox"/> 1 - Law Enforcement	\$ 10000.00
<input type="checkbox"/> 2 - Prosecution and Court	\$
<input type="checkbox"/> 3 - Prevention and Education	\$
<input type="checkbox"/> 4 - Corrections and Community Corrections	\$
<input type="checkbox"/> 5 - Drug Treatment and Enforcement	\$
<input type="checkbox"/> 6 - Planning, Evaluation and Technology Improvement	\$
<input type="checkbox"/> 7 - Crime Victim and Witness	\$

Save **Cancel**

For more information contact BJAPMT@csrincorporated.com
Toll-free Technical Assistance Helpdesk Number: 1-888-252-6867



Activity Types

- State/Local Initiatives
- Training
- Technical Assistance
- Personnel
- **Equipment/Supplies**
- Contractual Support



Activity Types (cont'd)

- **Information Systems for Criminal Justice System**
- **Research, Evaluation, and Product Development**
- **Task Force Activities**
 - **(Applies to task forces ONLY)**




PA 1: Law Enforcement - Windows Internet Explorer

https://www.bjaperformancetools.org/subgrant.cfm?subgrantdetailid=315746b6n6=72979

File Edit View Favorites Tools Help

Google BJA performance measurement tools Search More >> Sign In

PA 1: Law Enforcement

**OFFICE OF JUSTICE PROGRAMS**
BJA BUREAU OF JUSTICE ASSISTANCE

[Info & Resources](#) [Profile](#) [Federal Awards](#) [Manage Subrecipients](#) [Reports](#) [Help](#) [Log Out](#)

Subrecipient: City of Alma **Program:** JAG **Reporting Period:** Jan - Mar 12 **Subgrant ID:** 810-E-040 **Amt:** \$5,754

PA 1: Law Enforcement [Back to View](#)

Please enter data for each performance measure shown below.

You are required to select and report on all performance measures that pertain to grant-funded activities. There is an N/A option that should ONLY be used if that measure is not applicable to your activities. If it is applicable and you do not have data to report for the reporting period, zero (0) is an acceptable value to report.

Selected Purpose Areas	Allocated Amount	Activity
PA 1: Law Enforcement	\$9,754	Equipment/Supplies (\$)
Outcomes for All Activities		<input type="button" value="Enter Data"/>

Law Enforcement
Equipment/Supplies

January to March 2012

39. Amount of JAG funds used to purchase equipment and/or supplies

N/A

A. Amount of JAG funds used to purchase equipment and/or supplies during the reporting period. (Any funds reported only represent an estimate of dollars allocated or used for activities covered by this grant award.)

☐

40. Indicate the quantity for each type of equipment and/or supplies purchased with JAG funds. (REPORT QUANTITY NOT DOLLARS).

N/A

A. Weapons

B. Equipment for police cruisers

C. Uniforms

D. Computer aided dispatch (CAD)

E. Records management system (RMS)

Done

start 2 Internet Explo... Windows Media Pl... Windows Expl... Microsoft Excel -... Microsoft PowerP... PMT Screen Shot... Search Desktop 11:03 AM




Expenditure of Funds

- **Report non-operational in PMT if no funds were expended during reporting period.**
- **You do not need to continue to report in PMT once ALL funds are expended.**



Submission of Data



Step 5: Enter Data

Subrecipient Level Data Entry

JAG SubrecipientARRA JAGMar - Jun 0901-2009-JAG\$10,000

Information & ResourcesProfileAwardsHomeHelpLog Out

Submit Data to Grantor

Please click the Enter Data button to enter data for this reporting period. To view or change data click the appropriate "Edit" button.

Edit Award InformationEdit Purpose AreasEdit ActivitiesEdit DataSubmit Data to Grantor

Your Data Has Been Saved.

Data Entry Status: In Progress Selected Reporting Period: March to June 2009 Report Status: Not Created

Law EnforcementMarch to June 2009

⊞ Equipment/SuppliesEdit Data

Outcomes for All ActivitiesMarch to June 2009

⊞ Outcomes for All Activity AreasEdit Data

BJA

For more information contact BJAPMT@csrincorporated.com
Toll-free Technical Assistance Helpdesk Number: 1-888-252-6867

Click "Submit Data to Grantor"

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BJA Performance Measurement Tool (PMT)

The logo of the Criminal Justice Coordinating Council is circular. It features a stylized map of Missouri in the center, with a blue compass rose overlaid. The words "CRIMINAL JUSTICE" are written in a circle around the top, and "COORDINATING COUNCIL" is written around the bottom. There are small stars on either side of the map.

PMT Updates

- **Name changes**
- **Contact information**
- **Award amounts**
- **User ID's / passwords**



Live Step-by-Step Demonstration

- **Live step-by-step demonstration**
- **Any data used - demonstration purposes only**



CJCC Contact Information

- Website Address: <http://cjcc.ga.gov>

- Mail:

Criminal Justice Coordinating Council

104 Marietta Street, NW, Suite 440

Atlanta, Georgia 30303-2743

- Phone: 404-657-1963
- Fax: 404-657-1957
- E-mail: Crystal.Crews@cjcc.ga.gov





THANK YOU!!!



Questions

